

SCHENECTADY COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 23, 2023

PRESENT: Cheryl Cufari, Randy Fine, David Fronk, Sharon Jordan, Steve McCutcheon, Julie McDonnell, Jude McQueen, Carmel Patrick, Bernice Rivera, Haileab Samuel, Angela Tatem, Madelyn Thorne, Tina Chericoni Versaci, Christine Witkowski

ABSENT: Brenda Schworm

Ex-Officio: Charity Thorne, Executive Director of Library System, Devon Hedges, Assistant Library Director; Beth DeMidio, Assistant Library Director of Operations; Charlene Roman, President, Friends of the Library; Janice P. Martin, Board Clerk

Tina Chericoni Versaci called the meeting to order at 6:01 p.m.

PUBLIC COMMENT

- Christine Witkowski announced that MVLS will be presenting a Spring Symposium on May 3, 2023, at the Gloversville Library. More information to come.

CONSENT AGENDA

- a. Board of Trustees Meeting Minutes for February 23, 2023
- b. Approval of Expenditures – Resolution 1
A motion to approve the Consent Agenda was made by Steve McCutcheon, seconded by Carmel Patrick. Motion passed.

APPROVAL OF 2022 NYS ANNUAL REPORT – Resolution 2

- A copy of the 2022 NYS Annual Report was included in trustee packets for review. Discussion ensued. A motion to approve was made by Cheryl Cufari, seconded by Haileab Samuel. Motion passed.

PRESIDENT'S REPORT

- Tina Chericoni Versaci congratulated Charlene Roman, President of the Friends of the Library. The Friends are one of the recipients of the Chamber's *2023 Good News Award*. They will receive the award at the April 12, 2023 luncheon at Riverstone Manor.
- Trustee Training – Looking into future board trainings on *Open Meeting Law* and *Freedom of Information Law*.
- The 2024 budget process will begin soon; waiting to hear from County.

DIRECTOR'S REPORT

- Trustees reviewed the written report submitted by Charity Thorne.
- In addition, Charity Thorne will attend the Legislature meeting in April regarding amendments to the 2023 budgeted positions (no change in overall Library funding):
 - Changing vacant Librarian II position to Librarian I
 - Add Librarian I position by moving funds from hourly line
 - Capital Project: Funding for RFID replacement project
- Hiring: We were able to change a P/T Library Assistant position to a P/T Librarian I. We have a candidate.
- Training: All staff will be trained on the web-based circulation system, LEAP.

FRIENDS OF THE LIBRARY

- Charlene Roman expressed her joy at learning the Friends of the Library will be receiving the Chamber's *Good News Award*. The Friends are fortunate to have dedicated hard-working volunteers.
- The Spring Book Sale will be held Saturday, May 6 from 10 am- 4 pm and Sunday, May 7 from 12-3 pm.
- The Friends partnership with the Board Planning Committee Chair Cheryl Cufari is going very well. It's a pilot program targeting outreach as part of the SCPL Long-Range Plan.

BRANCH COMMITTEE – No report.

BUILDING COMMITTEE

- The annual facilities tour is scheduled for Monday, April 3, 2023.

PLANNING COMMITTEE

- A meeting is scheduled directly after this evening's meeting.

TECHNOLOGY COMMITTEE

- Randy Fine recommended input from staff and the Finance Committee to determine the needs for the 2024 technology budget.

POLICY COMMITTEE

- Next meeting will be in April.

NEW BUSINESS – None.

The meeting was adjourned at 6:41 p.m. on a motion by Sharon Jordan, seconded by Carmel Patrick.

The next meeting will be held on Thursday, April 27, 2023 at 6:00 p.m. in the Swanker Boardroom at the Karen B. Johnson Library.